

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES
REGULAR MEETING, February 18, 2025**

Call to Order

President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30pm on February 18, 2025, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, Member Brad Early and Member Jeff Sipes

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD and Libby Kueneker, Secretary

Approval of Minutes

January 21, 2025 Board Meeting

On the third Bullet point for the Gallatin Gateway Update, fix the font color and remove “because.”

Motion: Member Jeff Sipes moved to approve the Minutes with the noted revisions. Member Brad Early seconded. No public comment. The Minutes were approved 3-0.

Public Comment on Non-Agenda Items:

No public comment occurred.

GENERAL BUSINESS

Ordinance 2025-01 1st Reading

Ordinance 2025-01: An Ordinance Accepting the Annexation Petition of Pipeline Boomer Properties LLC for annexation into the Four Corners Water and Sewer District

The property is located north of the Corner Post. The petition is for 5 sewer only EDUs. Phil recommends approval.

Motion: Member Jeff Sipes moved to pass the 1st reading of Ordinance 2025-01; member Brad Early seconded. No public comment. Motion passed 3-0.

Ordinance 2025-02 1st Reading

Ordinance 2025-01: An Ordinance Accepting the Annexation Petition of The Cancro Property, Lot 2 & 3 of Minor 525A-235 Snowy Mountain Circle #2 for annexation into the Four Corners Water and Sewer District

The property is located in Coolwater. The petition is for 3 sewer only EDUs. Phil recommends approval.

Motion: Member Jeff Sipes moved to pass the 1st reading of Ordinance 2025-02; member Brad Early seconded. No public comment. Motion passed 3-0.

Discussion on Increasing Additional Water Charge

The GM met with the finance committee. They agreed to keep the base rate unchanged and increase the variable rate. The DA will draft a letter for residents and a Resolution effective May 15th to allow for a 30 day notice for the April Meeting.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations.
- 3 clients will begin receiving the \$80 charge this summer. The DA will update the Board on billed clients beginning at the April Meeting.
- The Planning Coordination Committee Meeting will be on March 4th from 3:30-5 in the courthouse. The GM will review FCWSD and GGWSD.
- The Stip Bond water status is at \$2,645,198 and sewer status is at \$168,795.
- The DA reviewed the January 2025 budget vs. actual for the shared, sewer, and water expenses.

Monthly Operations and Maintenance Report

Phil George offered the report.

- The WRF SBR 5 Start-up is scheduled for around April 2025.
- The Tertiary Filtration electrical installation is continuing. The Garage door is installed. The work platform is in design, and the HVAC is in work.
- All the Odor Control Improvement equipment is installed. The size may need to be upgraded.
- 80% of the new water line for the Zoot Watermain Extension has been installed. The contractor is still awaiting the permit for the jack and bore under Norris Road from the Montana Department of Transportation.
- At the Northstar Lift Station, locates were called in and a fiber optic cable was found that must be moved, delaying wet well construction 2-3 weeks.
- A Journeyman Electrician applied, interviewed and started work for FCWSD.
- 2 Easements, in Gallatin Heights and in Northstar, were approved in the last month.

General Manager Topics

Phil George offered the report.

- The Capacity Status is at 956.
- No March Meeting will occur.

Board Member Topics

No Board Member topics arose.

Next Meeting Date: April 15, 2025

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of February 18, 2025 adjourned at 6:54 p.m.



Libby Kueneke
Secretary