

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES
REGULAR MEETING, August 20, 2024**

Call to Order

President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30 pm on August 20, 2024, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, Member Brad Early, Member Jeff Sipes, Member Justin Hart and Member Michele Piazza.

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD, Trevor Campbell, Caleb Campbell and Libby Kueneke, Secretary

Approval of Minutes

June 18, 2024 Board Meeting

Motion: Member Justin Hart moved to approve the Minutes as written. Member Jeff Sipes seconded. No public comment. The Minutes were approved 3-0.

Public Comment on Non-Agenda Items:

No public comment occurred.

GENERAL BUSINESS

Returning Board Member

Michele Piazza will return as Board Member

Motion: Member Justin Hart moved to approve Michele Piazza's position on the Board; member Jeff Sipes seconded. No public comment. Motion passed 3-0.

Ordinance 2024-04 1st Reading

Ordinance 2024-04: An Ordinance Accepting the Annexation Petition of Lexington Realty, LLC for annexation into the Four Corners Water and Sewer District

The property is located in the Coolwater neighborhood. The petition is for 4 sewer-only EDUs. Phil recommends approval.

Motion: Member Jeff Sipes moved to pass the 1st reading of Ordinance 2024-04; member Michele Piazza seconded. No public comment. Motion passed 4-0.

Resolution 2024-05: Special Assessment

Resolution 2024-05: A Resolution of the Four Corners County Water and Sewer District Special Assessment Due to a county miscalculation in last years' special assessment, a \$13 increase will occur this year.

Motion: Member Jeff Sipes moved to approve Resolution 2024-05; Member Justin Hart seconded. No public comment. Motion passed 4-0.

Monthly Operations and Maintenance Report

Phil George offered the report.

- WRF Phase 5 SBR piping installation is underway and is awaiting additional equipment.
- The Tertiary Filtration project piping is 80% complete. The building foundation awaits final building plan approval.
- The Odor Control project is ongoing and equipment received has been installed. Remaining equipment should arrive in September.
- The Milwaukee Road Water Main Extension is complete.
- Zoot Well #1 is out of service due to sand infiltration issues. Engineering is underway for DEQ approval to drill a new well barring DEQ approval.
- Black Bull #1 Lift Station pumps are failing. One has been replaced, and others are ordered.
- The Zoot Water Main Extension project is out for bids.
- The NorthStar Lift Station Replacement Project is out for bid.
- Two water tanks were recently repaired in Elk Grove.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations.
- As two employees recently resigned, an employee search is underway.
- The audit is underway, the 1st round has been submitted, and a report may occur in October.
- An AMI study is underway to improve meter reading efficiency, monitor leaks, and identify points of excess water use. The DA will request a Zoom meeting with Michele at the September Board Meeting to answer any questions the Board may have. The Board will create a list of questions and send them to the DA ahead of time.
- The Stip Bond water status is at \$3,822,301 and sewer status is at \$1,007,162.
- The DA reviewed the July 2024 budget vs. actual for the shared, sewer and water expenses. There were no questions from the board.

General Manager Topics

Phil George offered the report.

- SCADA is ongoing with servers installed and HMI in work.
- Northstar Lift Station received DEQ approval. The Northstar Easement Build is expected in 2024-2025. The HOA is currently involved in the building design phase.
- The Capacity Status is at about 814 EDUs.
- The GM reviewed progress on water loop DEQ Submittals. Norris road requested bids due late Aug. Old Milwaukee construction is complete. Baxter engineering is in progress.

Board Member Topics

The DA reviewed an updated chart with times of Board Member position openings. May of 2026 will have 3 Board seats arise. Election ballots may be included in the future.

Next Meeting Date: September 17, 2024

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of August 20, 2024 adjourned at 7:04 p.m.

Closed Meeting- Montana Code 2-3-203(4)(a)

A closed meeting occurred under Montana Code 2-3-203(4)(a).



Libby Kueneke, Secretary