

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES
REGULAR MEETING, February 20, 2024**

Call to Order

President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30 pm on February 20, 2024, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Nancy Flikkema, member Brad Early, member Jonathan Claunch, and member Justin Hart.

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD, and Libby Kueneker, Secretary.

Approval of Minutes

January 16, 2024 Board Meeting

Motion: Member Brad Early moved to approve the minutes as written. Member Jonathan Klaunch seconded. No public comment. The minutes were approved 3-0.

Public Comment on Non-Agenda Items:

There were no public comments.

GENERAL BUSINESS

Ordinance 2024-01 2nd Reading

Ordinance 2024-01: An Ordinance Accepting the Annexation Petition of Brentwood, LLC as owner of Lots 52 & 53 of the Amended Rainbow Subdivision for annexation into the Four Corners Water and Sewer District

The property is located in the Rainbow subdivision. The petition is for 5 EDUs. The GM recommends approval.

Motion: Member Jonathan Klaunch moved to pass the 2nd reading of Ordinance 2024-01; member Justin Hart seconded. No public comment. Motion passed 4-0.

Ordinance 2024-02 2nd Reading

Ordinance 2024-02: An Ordinance Accepting the Annexation Petition of DJDBD, LLC of Lot 2 & 3 Minor Subdivision 525 for annexation into the Four Corners Water and Sewer District

The property is located in the Coolwater subdivision. The petition is for 2 sewer only EDUs. The GM recommends approval.

Motion: Member Jonathan Klaunch moved to pass the 2nd reading of Ordinance 2024-02; member Justin Hart seconded. No public comment. Motion passed 4-0.

Gallatin Gateway Water and Sewer District (GGWSD) Discussion

- GGWSD will remain their own district. FCWSD will not have liability or fiscal responsibility for GGWSD and will remain separate.
- The GM will reserve a 30 day walk away opportunity if unable to meet GGWSD's needs within a reasonable scope of work and time.
- The DA will send Board Members the MOU for review.

Monthly Operations and Maintenance Report

Phil George offered the report.

- The WRF Expansion equipment start-up began 2/12/24. Wastewater processing in the new addition should begin next week, pending installation of the ventilation system.
- The extreme cold weather kept the crew busy repairing failed components. Upgrades are planned to address the weaknesses uncovered by the 40 below temperatures.
- New pumps for the WRF Influent Pump Station have arrived and will be installed soon. This will greatly reduce the maintenance problem of the old pumps plugging up.
- The Tertiary Filtration piping to the disposal field is out for bids. Construction begins in spring.

Monthly Financial Report

Amy Ellingson provided the report.

- The DA reviewed upcoming annexations.
- FCWSD's employee search continues.
- A Board Member requested a report at the May meeting of employee wage tiers, rules, and responsibilities.
- A draft of the budget will be presented at the May Board Meeting.
- The Stip Bond water status is at \$4,599,594 and sewer status is at \$1,321,401
- The DA reviewed the January budget vs. actual for the shared, sewer, and water expenses.

General Manager Topics

Phil George offered the report.

- SCADA work is ongoing. Servers are installed and the HMI is in work.
- Northstar Lift Station has DEQ Approval. The Northstar build is expected to be completed in 2025.
- The Effluent Filtration is scheduled to be completed in Fall. Parts are being ordered.
- Capacity Status is currently at 919.
- Odor Control Equipment experienced a delivery delayed until April 2024, and it will be operational in July.
- The GM reviewed current capital projects.

Board Member Topics

There were no board member topics.

Closed Meeting- Montana Code 2-3-203(4)(a)

A closed meeting occurred according to Montana Code 2-3-203(4)(a).

Public Comment:

There were no public comments.

Next Meeting Date: Tuesday, May 21, 2024

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of February 20, 2024 adjourned at 7:30 p.m.



Libby Kueneke, Secretary