

**FOUR CORNERS WATER AND SEWER DISTRICT MINUTES****REGULAR MEETING, June 21, 2022****Call to Order**

Vice President Nancy Flikkema called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:31 pm on Tuesday, June 21, 2022, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: Vice President Nancy Flikkema, member Bob Thelen, member Brad Early and member Jonathan Claunch via phone for part of the meeting.

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD; and Libby Kueneke, Secretary

**Approval of Minutes**

May 17, 2022 Board Meeting

**Motion:** Member Brad Early moved to approve the minutes as written. Member Bob Thelen seconded. No public comment. The minutes were approved 4-0.

**Public Comment on Non-Agenda Items:**

A resident concerned about the WRF's odor may be placed first on the 8/22 meeting agenda if desired.

**GENERAL BUSINESS****Resolution 2022-04 2022-2023 Budget**

Resolution 2022-04: A Resolution Accepting the 2022-2023 Budget. Changes from the May draft are an added \$100,000 to employee expense, and \$8,000 to the vehicle expense due to a vehicle that had been left off the draft.

**Motion:** Member Brad Early moved to pass Resolution 2022-04; member Bob Thelen seconded. No public comment. Motion passed 3-0.

**Monthly Operations and Maintenance Report**

Phil George offered the report.

- SBR 2 A is back in service using locally manufactured replacement parts. SBR manufactured replacement parts have arrived and are stored for emergency use.
- The WRF expansion digester wall pours are complete, and leak testing is scheduled for the week of 7/4/22. SBR excavation and preparation for the slab is complete with slab forms in place, but supply chain issues will delay the first pour until mid-July.
- Elk Grove Booster Station piping is in place, the pipe's concrete encasement is scheduled for 6/24/22, and the hole will be filled and the slab will be made starting the week of 6/27/22.
- Galactic Park Lift Station pump systems experienced multiple failures requiring several hours of shut down for repair caused primarily by excessive accumulation of rags around the pump seats and resulting in emergency bypass, pumping, and hauling of the District Wastewater for repairs. Replacement of the elbow system will be required due to excessive wear on the sealing surfaces.
- Untimely arrivals of parts and a rise in the amount of sick days remain.
- HOA's need to be reached to clarify what toilet waste can and cannot be flushed. The website needs clarifying information as well.

### Monthly Financial Report

Amy Ellingson provided the report.

- Summer employment is going very well. 4 MSU students are flushing out hydrants and enhancing the GIS map, increasing user friendliness.
- FCWSD placed an ad to fill 2 vacant positions.
- A crew cleaned out the ditch, removing brush.
- The Stip Bond water status is at \$3,403,479 and sewer status is at \$6,703,479
- The district administrator reviewed the May budget vs. actual for the shared, sewer, and water expenses. There were no questions from the board.

### General Manager Topics

Phil George offered the report.

- Odor complaints at the WRF continue. Webster Environmental Associates completed their odor logger and air sampling at the end of May and are awaiting analysis and recommendations. Impacted residents and board members will be welcomed to meet for a report presentation.
- A meeting with engineering and the GM determined that rather than a fluctuation tank, SBR 5 would give maximum flexibility needed for proper preventative maintenance. \$2.3M is estimated for a basic concrete structure. The GM recommends focusing on SBR 3 & 4 first and then pursuing SBR 5. FCWSD will set money aside from upcoming EDUs to finish SBR 5.
- On site repiping and assemblies are occurring at the Elk Grove Wastewater Treatment Plant's Life Extension which is expected to start 6/27/22.
- The SCADA-RI Basin upgrade is complete.
- The lawsuit between FCWSD and Elk Grove has been mediated.
- The GM sought the board's feedback on a one time salary increase of \$3/hour for employees who have worked at FCWSD for over a year. This increase will mitigate the salary compression issue that cost of living wages are not mitigating. Due to the aggressive hiring mode across the valley, FCWSD has to remain competitive in compensation to meet and maintain staffing needs. The board affirmed the choice while emphasizing the need to communicate the one time status of this salary increase.

### Board Member Topics

No board member topics were made.

### Public Comment:

No public comment was made.

**Next Meeting Date:** Tuesday, August 16, 2022

### Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of June 21, 2022 adjourned at 7:22 p.m.



Libby Kueneke, Secretary