

FOUR CORNERS WATER AND SEWER DISTRICT MINUTES

REGULAR MEETING, May 17, 2022

Call to Order

President Cory Klumb called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30 pm on Tuesday, May 17, 2022, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Cory Klumb, Vice President Nancy Flikkema, member Bob Thelen, member Brad Early, and member Jonathan Claunch

Staff/Public present: Phil George, General Manager (GM) from FCWSD; Amy Ellingson, District Administrator (DA) from FCWSD; and Libby Kueneker, Secretary

Approval of Minutes

April 19, 2022 Board Meeting

Motion: Member Bob Thelen moved to approve the minutes as written. Member Brad Early seconded. No public comment. The minutes were approved 4-0.

Public Comment on Non-Agenda Items:

No public comment.

GENERAL BUSINESS

Ordinance 2022-02 Corti 2nd Reading

Ordinance 2022-02: An Ordinance Accepting the Annexation Petition of Jay & Kelsey Corti for annexation into the Four Corners Water and Sewer District

The property is located in the Coolwater area. The petition is for sewer service only. Phil recommends approval.

Motion: Member Jonathan Claunch moved to pass the 2nd reading of Ordinance 2022-02; member Nancy Flikkema seconded. No public comment. Motion passed 5-0.

Ordinance 2022-03 FCWSD 2nd Reading

Ordinance 2022-03: An Ordinance Accepting the Annexation Petition and Annexing Rainbow Subdivision Lots into the Four Corners Water and Sewer District

The property is located in the Rainbow Subdivision as lots 190-196. The petition is for 1 EDU per lot to allow for easier development. Phil recommends approval.

Motion: Member Jonathan Claunch moved to pass the 2nd reading of Ordinance 2022-03; member Nancy Flikkema seconded. No public comment. Motion passed 5-0.

Resolution 2022-04: Elk Grove Mediation

Resolution 2022-04: A Resolution of the Four Corners County Water and Sewer authorizing the General Manager to negotiate a resolution of *Elk Grove Development Company v. Four Corners County Water and Sewer District and Elk Grove Homeowners Assoc., Inc.*

This resolution authorizes the GM to negotiate and agree with possible solutions on behalf of the board to reach a settlement in the mediation session planned for 5/31/22. If 3 board members chose to attend, they can choose to take this position that day.

Motion: Member Nancy Flikkema moved to approve Resolution 2022-04; Member Jonathan Claunch seconded. No public comment. Motion passed 5-0.

Monthly Operations and Maintenance Report

Phil George offered the report.

- SBR 2A remains out of service due to supply chain issues. FCWSD personnel have initiated an alternate temporary repair plan. Meetings will occur to discuss delivery delays and warranty issues. FCWSD continues to seek the original equipment and a spare for all needed items.
- For the WRF expansion, the digester floor is in place, the first section of wall is scheduled for concrete placement on 5/19/22. SBR 3&4 construction includes excavation at 60%, sheet pile at 100% and dewatering at 100%. Final excavation and prep for the slab is scheduled to begin next week.
- The Elk Grove Booster station project broke ground on 5/17/22.
- Lift station emergency repairs are increasing in frequency due to flushable wipes, rags, articles of clothing, and other debris plugging pumps. FCWSD is considering reporting such issues to the community, sharing images, and speaking with HOAs and management companies of HOAs to help curb the issue.

Monthly Financial Report

Amy Ellingson provided the report.

- The MSU Water Infrastructure GIS Project continues. A presentation will occur in a future board meeting, and a GIS student may stay with the project to mature it and train staff to use it.
- 2 -3 people have responded to Summer Employment opportunities at FCWSD.
- An ad is running for a full time position at FCWSD.
- The Stip Bond water status is at \$3,401,480 and sewer status is at \$8,124,931
- The DA reviewed the April budget vs. actual for the shared, sewer, and water expenses. There were no questions from the board.
- The DA presented and reviewed a new monthly bond status report. There were no questions from the board.

Draft Budget- Review

Phil George provided the report.

- The GM reviewed the proposed and reviewed the '22-'23 budget. The Housing allowance, 5% increase for cost of living, and inflation are reflected in this budget. The budget will be divided among water and sewer as 2 separate parts of the budget.
- The GM will discuss with Heidi to discern which account is best for the 11.3 bond short term asset reserve to be applied.
- Board members Brad Early and Nancy Flikkema have reviewed the budget with the GM as a sounding board.
- A revised budget will be presented to be passed at the 6/22 board meeting.

General Manager Topics

Phil George offered the report.

- Odor Complaints continue at the WRF due in part to the failure at 2A; FCWSD hired Webster Environmental Associated. A first meeting occurred 5/17/22 and a board member, affected members of the community, the engineer, and other FCWSD employees attended. The representatives were informed of past effective methods including adding Magnesium. Air

sampling is scheduled at the end of 5/22. Corrective actions will ensue. FCWSD will share the data of odor level baselines, fluctuations, and new baselines after the corrections occur with the public.

- SBR 3&4 excavation and shoring are complete. 16 dewatering wells are drilled, and pumps are in place. A bed will be installed and impaction and soil testing will begin soon.
- The Elk Grove Booster Replacement is underway.
- The Elk Grove Wastewater Treatment Life Extension is delayed one month for retrofitting due to staffing shortages.
- SCADA upgrading will remain an ongoing process over the next year.

Board Member Topics

A question was asked if FCWSD owns the strip of land along the south side of Elk Grove at Blackwood. FCWSD does not own this land.

Public Comment:

No public comment was made.

Next Meeting Date: Tuesday, June 21, 2022

Adjourn

There being no further business before the Board, the Four Corners Water & Sewer District meeting of May 17, 2022 adjourned at 7:52 p.m.


Libby Kueneke, Secretary