



**Board Meeting Agenda for Tuesday, February 16, 2021 @ 6:30 pm**

**Four Corners Water & Sewer District Office, 495 Quail Run Road,**

**Bozeman, MT, 59718 VIA ZOOM**

**If you would like to attend the meeting via Zoom, please call**

**406-585-4166 for the Zoom ID.**

**Regular Monthly Meeting**

- 1) Call to Order
- 2) Approval of Draft Meeting Minutes from January 19, 2021
- 3) Public Comment: Non-Agenda Items- Time Limit on public comment 5 minutes

**I. General Business**

- 1) Ordinance 2021-01 M&M Hospitality – Second Reading
- 2) Ordinance 2021-02 Dykstra Family, LLC- Second Reading
- 3) Ordinance 2021-03 MVGR, LLC- Second Reading
- 4) Ordinance 2021-04- McLeod- First Reading
- 5) Ordinance 2021-05- C Jamieson Properties- First Reading
- 6) Resolution 2021-02- Eliminate Category 6 Irrigation
- 7) Discussion and Resolution 2021-03- SBR 3 & 4
- 8) Engineer’s Report
- 9) Monthly Operation & Maintenance Report
- 10) Monthly Financial Report
- 11) General Manager Topics
- 12) Board Member Topics

**II. Next Meeting Date – Tuesday March 16, 2021**

**III. Adjourn Meeting**

## **FOUR CORNERS WATER AND SEWER DISTRICT MINUTES REGULAR MEETING, January 19, 2021**

### **Call to Order**

President Cory Klumb called the regular meeting of the Four Corners Water and Sewer District (FCWSD) to order at 6:30 pm on Tuesday, January 19, 2021, at the office of the Four Corners Water & Sewer District at 495 Quail Run Road, Bozeman, Montana.

Board Members present: President Cory Klumb, member Peter Thatcher, member Brad Early, member Nancy Flikkema (arrived 6:32)

Staff/Public present (including those attending via Zoom): Amy Ellingson and Phil George from FCWSD; Matt Menge; Justin Buchanan; Thomas J. Kallenbach; and Joy Davis, Secretary

### **Approval of Minutes**

November 17, 2020 Board Meeting:

**Motion:** Member Peter Thatcher moved to approve the minutes as written. Member Brad Early seconded. No public comment. The minutes were approved 3-0.

### **Public Comment on Non-Agenda Items:**

None.

## **GENERAL BUSINESS**

### **Ordinance 2020-13 Kostelecky– 2nd Reading**

Ordinance 2020-13: An Ordinance Accepting the Annexation Petition of Kostelecky Rentals, LLC, 86 Orxy Circle, Belgrade, MT 59714 for Annexation

**Motion:** Member Brad Early moved to pass the second reading of Ordinance 2020-13; member Peter Thatcher seconded. No public comment. Motion passed 4-0.

### **Ordinance 2020-14 Cayman Holdings– 2nd Reading**

Ordinance 2020-14: An Ordinance Accepting the Annexation Petition of Cayman Holdings, Inc, 125 Central Ave, Unit 1A, Bozeman, MT 59718 for Annexation – Fire Protection Only

**Motion:** Member Nancy Flikkema moved to pass the second reading of Ordinance 2020-14; member Peter Thatcher seconded. No public comment. Motion passed 4-0.

### **Ordinance 2020-12 Dykstra Correction– 3rd Reading**

Ordinance 2020-12: An Ordinance Annexing the Dykstra Farms, LLC, For 4498 Jackrabbit Lane, Bozeman, MT, Being Approximately 40.2 Acres of a Portion of Tract 5D-2 of Certificate of Survey 2829A to the Four Corners Water and Sewer District – Correcting Legal Description

The ordinance was passed at the second reading, but the legal description needs to be corrected. This reading is for that correction. There are no other changes.

**Motion:** Member Peter Thatcher moved to pass the third reading of Ordinance 2020-12; member Nancy Flikkema seconded. No public comment. Motion passed 4-0.

### **Ordinance 2021-01 M&M Hospitality – 1st Reading**

**Ordinance 2021-01: An Ordinance Annexing a Portion of a Tract of Land Located in Section 25, T1S R4E, Gallatin County, MT (M&M Hospitality, LLC) into the Four Corners Water and Sewer District**

This is for a piece of property on Jackrabbit Lane, north of Kennedy subdivision. It is for one EDU, for both water and sewer. The District has connection capabilities in the northwest corner of the property. Phil recommends approval.

**Motion:** Member Brad Early moved to pass the first reading of Ordinance 2021-01; member Peter Thatcher seconded. No public comment. Motion passed 4-0.

**Ordinance 2021-02 Dykstra Family, LLC – 1st Reading**

**Ordinance 2021-02: An Ordinance Accepting the Annexation Petition of Dykstra Farms, LLC, 4498 Jackrabbit Lane, Bozeman, MT 59718 into the Four Corners Water and Sewer District**

This is for one EDU only. Any development of the land requiring more EDUs will require additional approval from the District. Phil recommends approval.

**Motion:** Member Nancy Flikkema moved to pass the first reading of Ordinance 2021-02; member Brad Early seconded. No public comment. Motion passed 4-0.

**Ordinance 2021-03 MVGR, LLC – 1st Reading**

**Ordinance 2021-03: An Ordinance Accepting the Annexation Petition of MVGR Land, LLC, 1280 E Baxter Lane, Bozeman, MT 59718 into the Four Corners Water and Sewer District**

This property is located on Baxter Lane about .25 mile west of the YMCA. They are requesting 128 EDUs. The District is currently in negotiations and expects to have payment in hand at the next meeting pending approval of second reading. There is still capacity available and the property has close access to water/sewer line connections. Phil recommends approval.

**Motion:** Member Brad Early moved to pass the first reading of Ordinance 2021-03; member Peter Thatcher seconded. No public comment. Motion passed 4-0.

**Resolution 2021-01: Irrigation Only Rate Structure**

**Resolution 2021-01: A Resolution of Intention of the Four Corner County Water and Sewer Authorizing to Eliminate a Category 6 Irrigation Only Rate Structure**

In November, the District sent a letter to all irrigation-only clients informing them of the proposed change to their rate structure from Category 6 to Category 1 and inviting them to call with any questions or comments. No customers have called.

Resolution 2021-01 eliminates the category 6 rate structure and moves irrigation-only customers to a category 1 rate structure. It will be mailed to irrigation-only customers and finalized at the next board meeting. The change would take effect for the next irrigation season beginning May 2021.

**Motion:** Member Nancy Flikkema moved to approve Resolution 2021-01; member Peter Thatcher seconded. No public comment. Motion passed 4-0.

**Engineer's Report**

Phil George provided the report.

- At the Water Reclamation Facility (WRF), they are working through execution and liquidated

damage issues. Some of the problems include: digester pipes that are out of true; vendors who are not getting systems fully operational; a non-potable water system that needs additional work. Larry and Phil are getting the issues resolved and negotiating change orders with the contractor. Damage costs are being deducted from payments.

- Equipment is coming in for SBR #2 and it now has heat. Phil has or is currently getting bids for painting and electrical.
- DEQ has opened up public review and comment from January 11 through February 11 for the proposed discharge permit. When SBR #2 is complete, the District will be at capacity for the current discharge permit.

### **Monthly Operations & Maintenance Report**

Phil George provided the report:

- Elk Grove Wastewater Treatment Plant (EGWWTP) headworks screen is back in operation after welding a broken joint. District is reviewing design documents from Lakeside Inc. for a replacement screen.
- EGWWTP Clarifier #1 underwent emergency repair to the mechanical scraper assembly. The crew was able to fabricate the necessary parts and minimized the downtime to three days. Clarifier is back in operation.
- Lift Station upgrades to control systems for Northstar, Durston, Commerce, and Black Bull #1 are underway. New VFD control panels have been ordered.
- WRF is processing wastewater now. The plant isn't 100% complete, but outstanding items are being addressed.

### **General Administration Report and Monthly Financial Report**

Amy Ellingson provided the General Administration Report:

- Website continues to be updated with construction of WRF.
- New Meter Reader – District needed to order new meter reading equipment. They currently have one on loan; new one should arrive in a week or so.
- Insurance will increase about 5% for the coming year, which is typical.
- Second fleet vehicle should arrive in February. It will be the body for the crane truck.

Amy Ellingson provided the Monthly Financial Report:

- In shared expenses, the only change this month is in "Other Expenses", which is over budget due to a balloon payment for insurance that came through in December.
- Water has higher than expected revenue and is under budget overall for expenses. Operating Expenses have overrun due to some work in the Northstar wells.
- Sewer has higher than expected revenue and is under budget overall for expenses.
- Amy also gave the board an updated list of capacity sold and payments made since July 1, 2020. Five new accounts have been added since November.
- In December, District moved \$927,000 into checking for sewer to finish plants for SCS.

### **Manager Topics**

Phil reported to the board on the District's current sewer status. When you add together customers currently being served, obligations, and potential commitments, the District's sewer capacity could run out very quickly.

The District currently has a permitted capacity of 700,000 gallons/day and has requested of DEQ an increase up to 1.4M gallons/day. They expect to receive approval or rejection by May 2021.

If the permit is approved, Phil recommends building two more SBRs at the new, current facility. That would expand capacity to an additional 2500 EDUs and he estimates it would cost about 6.5M.

With the EDUs that are committed, but not paid, and the 1001 EDUs the District has left to sell, it would be possible to self-fund the expansion and avoid getting another loan.

The increased capacity from the additional SBRs would produce around 22M, which could be used to pay off revenue bonds and establish long term replacement capacity reserves for repairs and updates to the system.

Phil will do more research to assess the cost and potential risk of beginning engineering work before DEQ approval. He will come back to board with an engineering cost between March and May and expects that new SBRs could be operational in March 2023.

Tom Kallenbach verified that the District has reserved capacity for his property. Phil confirmed that his capacity is covered under District's current obligations. Tom will call Phil to talk over plans in the next week.

**Board Member Topics**

There were no further comments.

**Public Comment:**

No public comment.

**Next Meeting Date:** Tuesday, February 16, 2021

**Adjourn**

There being no further business before the Board, the Four Corners Water & Sewer District meeting of January 19, 2021 adjourned at 7:09 p.m.

Joy Davis, Secretary

Ordinance 2021-01

ORDINANCE THE ANNEXING A PORTION OF A TRACT OF LAND  
LOCATED IN SECTION 25, T1S R4E, GALLATIN COUNTY MONTANA  
("M&M HOSPITALITY, LLC) INTO THE FOUR CORNERS WATER &  
SEWER DISTRICT

WHEREAS, M & M HOSPITALITY, LLC, a Montana limited liability company with address of 325 Highcroft Lane, Wayzata, MN 55391 submitted a petition for annexation of 2725 Jackrabbit Lane, Bozeman, MT 59718, being located in NE¼ of Section 35, Township 1 South, Range 4 East M.P.M, Gallatin County, Montana more specifically described in the attached Exhibit A and being approximately 4.473 acres ("Property") requesting that the Property be annexed into the Four Corners County Water and Sewer District ("District") to connect to water and wastewater services; and

WHEREAS, the property is contiguous to the District boundary; and

WHEREAS, on November 17, 2020 at a duly noticed meeting of the Board of Directors, the Board considered the Petition to annex the Property as contiguous property and determined that the systems have capacity to provide service to the new proposed residence to be located on the Property; and

WHEREAS, M & M HOSPITALITY, LLC, will provide evidence of purchased of water rights to serve the property need to be provided for 1 EDU (160 gpd total) for water and wastewater service, which will be transferred to the District prior to annexation; and

WHEREAS, the Property will need to provide its own irrigation water.

NOW THEREFORE, the Board by passage of this ordinance does agree to annex the Property described on Exhibit A, attached and incorporated herein, being located in NE ¼ of Section 35, Township 1 South, Range 4 East M.P.M. Gallatin County, Montana into the District to provide after transfer of water rights & payment of fees water and sewer service to the Property for 1 EDUs (160 gpd total).

Landowners/petitioners acknowledge prior to the second reading that should additional structures which utilized water or sewer on the property, the District makes no representation that the District will have sufficient water or sewer capacity to service future structures.

ADOPTED by the Board of Directors of the Four Corners County Water and Sewer District after first reading on January 19, 2021 with a vote of 4 in favor

and D against and second reading on \_\_\_\_\_, 2021, with a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ against.

This Ordinance shall be in effect 30 days after the date of the second reading.

1<sup>st</sup> Read and approved:  
January 19, 2021

Four Corners County Water and Sewer District

BY: \_\_\_\_\_  
ITS: President

Attested:

Secretary

2<sup>nd</sup> Read and approved:  
\_\_\_\_\_, 2021

Four Corners County Water and Sewer District

BY: \_\_\_\_\_  
ITS: President

Attested:

Secretary

Ordinance 2021-02

ORDINANCE ACCEPTING THE ANNEXATION PETITION OF DYKSTRA FARMS, LLC 4498 JACKRABBIT LANE BOZEMAN, MT 59718, and ANNEXATION INTO THE FOUR CORNERS WATER & SEWER DISTRICT

WHEREAS, Dykstra Farms, LLC, submitted a petition for annexation of 4498 Jackrabbit Lane, Bozeman, MT 59718, (51.2 acres), being located in Section 24, Township 1 South, Range 4 East P.M.M, Gallatin County, Montana ("Property") requesting that the property be annexed into the Four Corners County Water and Sewer District to connect to water and wastewater services; and

WHEREAS, the property is contiguous to the District boundary; and

WHEREAS, this property is currently serviced as an out of district customer. The property has previously purchased water rights, water and sewer capacity of 1 EDU.

WHEREAS, on November 17, 2020 at a duly noticed meeting of the Board of Directors, the Board considered the Petition to annex the Property as contiguous property and determined that the systems has capacity to provide service to the new proposed residence to be located on the Property; and

WHEREAS, Dykstra Farms, LLC, will provide evidence of purchased of water rights to serve the property need to be provided for 1 EDU (160 gpd total) for Fire Protection Only agree to pay the water and wastewater fee per EDU to the District; and

WHEREAS, the property will need to provide its own irrigation water.

NOW THEREFORE, the Board by passage of this ordinance does agree to annex the property described as Dykstra Farms, LLC, submitted a petition for annexation of 4498 Jackrabbit Lane, Bozeman, MT 59718, (51.2 acres), being located in Section 24, Township 1 South, Range 4 East P.M.M, Gallatin County, Montana ("Property") into the District to provide after transfer of water rights & payment of fees water and sewer service to the Property for 1 EDUs (160 gpd total).

Landowners/petitioners acknowledge prior to the second reading that should additional structures which utilized water or sewer on the property, the District makes no representation that the District will have sufficient water or sewer capacity to service future structures.

ADOPTED by the Board of Directors of the Four Corners County Water and Sewer District after first reading on January 19, 2021 with a vote of 4 in favor and 0 against and second reading on \_\_\_\_\_, 20\_\_ with a vote of    in favor




and\_ against. This Ordinance shall be in effect 30 days after the date of the second reading.


[signature to follow]

1<sup>st</sup> Read and approved:  
Dated: January 19, 2021

Four Corners County Water and  
Sewer District

By:   
Its: President

Attested:

  
Secretary

2<sup>nd</sup> Read and approved:  
Dated: \_\_\_\_\_, 20\_\_

Four Corners County Water and  
Sewer District

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Secretary

Ordinance 2021-03

ORDINANCE ACCEPTING THE ANNEXATION PETITION OF MVGR LAND, LLC, 1280 E BAXTER LANE, BOZEMAN, MT 59718. ANNEXATION INTO THE FOUR CORNERS WATER & SEWER DISTRICT

WHEREAS, MVGR LAND LLC, a Montana limited liability company with address of 5311 US Highway 287 North, Ennis MT submitted a petition for annexation located at the commonly recognized address of 1280 E Baxter Lane, Bozeman, MT 59718, being more particularly described as Tract 1 of Certificate of Survey 640, being approximately 73.42 acres located in Section 6, Township 2 South, Range 5 East, Gallatin County, Montana ("Property") requesting that the Property be annexed into the Four Corners County Water and Sewer District to connect to water and wastewater services; and

WHEREAS, the Property is contiguous to the District boundary; and

WHEREAS, on January 19, 2021 at a duly noticed meeting of the Board of Directors, the Board considered the Petition to annex the Property as land contiguous to the District and determined that the systems have capacity to provide service to the new proposed residence in the amount set forth below, to be located on the Property; and

WHEREAS, MVGR LAND LLC, will, prior to the District providing service to the Property, provide evidence of purchasing for transfer or shall transfer water rights to serve the Property sufficient to service 128 EDUs (20,480 gpd total) and agree to pay the water and sewer capacity fee and charges per EDU to the District; and

WHEREAS, the Property will need to provide its own irrigation water.

NOW THEREFORE, the Board by passage of this ordinance does agree as follows:

1. The Petition to annex the Property is accepted.
2. The Property described in the Petition submitted by MVGR LAND LLC, located at the commonly recognized address of 1280 E Baxter Lane, Bozeman, MT 59718, being more particularly described as Tract 1 of Certificate of Survey 640, being approximately 73.42 acres located in Section 6, Township 2 South, Range 5 East, Gallatin County, Montana will be annexed into the District, upon transfer of water rights as set forth above and payment of fees and charges for water and sewer service to the Property for 128 EDUs (20,480 gpd total) and passage of a second reading.


Landowner/Petitioner acknowledges that prior to the second reading that service shall not be provided until all conditions and requirements set forth in the recitals and the

adoption have been met as well as the Landowner/Petitioner executing a Annexation Agreement and a fully and finally negotiated Service Agreement.


ADOPTED by the Board of Directors of the Four Corners County Water and Sewer District after first reading on January 19, 2021 with a vote of 4 in favor and 0 against and second reading on February \_\_\_\_, 2021 with a vote of \_ in favor and \_ against. This Ordinance shall be in effect 30 days after the date of the second reading.

1<sup>st</sup> Read and approved:  
District Dated: January 19, 2021

Four Corners County Water and Sewer

  
\_\_\_\_\_  
Its: President

Attested:

  
\_\_\_\_\_  
Secretary

2<sup>nd</sup> Read and approved:  
District Dated: February \_\_\_\_, 2021

Four Corners County Water and Sewer

\_\_\_\_\_  
Its: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Secretary

Ordinance 2021-04

ORDINANCE ACCEPTING THE ANNEXATION PETITION OF BLAYNE W. & BARBARA I. MCLEOD FOR ANNEXATION INTO THE FOUR CORNERS WATER & SEWER DISTRICT

WHEREAS, BLAYNE W. & BARBARA I. MCLEOD, submitted a petition for annexation of 110 W HULBERT ROAD, BOZEMAN, MT 59718, being described as being located in Tracts 1 & 2 of COS No. 1057 and Tract 3F of COS No. 1057A, being located in the NE ¼ of Section 35, T1S, R4E, P.M.M. Gallatin County Montana collectively being approximately 65.73 acres in size (collectively "Property") requested that the Property be annexed into the Four Corners County Water and Sewer District to connect to water and wastewater services; and

WHEREAS, the Property is contiguous to the District boundary; and

WHEREAS, on February 16, 2021 at a duly noticed meeting of the Board of Directors, the Board considered the Petition to annex the Property and determined the Property was contiguous and further determined that the systems have capacity to provide service to up to three (3) new proposed residences to be located on the Property; and

WHEREAS, BLAYNE W. & BARBARA I. MCLEOD will provide evidence of purchased of water rights to serve the Property need to be provided for 3 EDU (480 gpd total) and have agree to pay the water and wastewater fee per EDU to the District; and

WHEREAS, the Property will need to provide its own irrigation water.

NOW THEREFORE, be it ordained by the board of directors of the Four Corners County Water and Sewer District Board, by passage of this ordinance, the District does agree to annex the Property, described above, into the District after transfer of water rights & payment of fees water and sewer service for 3 EDUs (480 gpd total).

Landowners/petitioners acknowledge that should additional structures which utilized water and/or sewer on the Property seek service, the District makes no representation that the District will have sufficient water or sewer capacity to service future structures.

ADOPTED by the Board of Directors of the Four Corners County Water and Sewer District after first reading on February 16, 2021 with a vote of \_\_\_ in favor and \_\_\_ against and second reading on \_\_\_\_\_, 2021 with a vote of \_\_\_ in favor and \_\_\_ against. This Ordinance shall be in effect 30 days after the date of the second reading.

1<sup>st</sup> Read and approved:  
Dated: February 16, 2021

Four Corners County Water and  
Sewer District

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Secretary

2<sup>nd</sup> Read and approved:  
Dated: \_\_\_\_\_, 20\_\_

Four Corners County Water and  
Sewer District

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Secretary

Ordinance 2021-05

ORDINANCE ACCEPTING THE ANNEXATION PETITION OF C JAIMESON PROPERTIES LLC, FOR ANNEXATION INTO THE FOUR CORNERS WATER & SEWER DISTRICT

WHEREAS, C JAIMESON PROPERTIES LLC, a Montana limited liability company with address of P.O. Box 3253, Bozeman, MT 59772 submitted a petition for annexation of Tract 3 of Certificate of Survey No. 2763, located in Section 05, Township 2 South, Range 5 East M.P.M, Gallatin County, Montana, being approximately 38.02 acres ("Property") requesting that the Property be annexed into the Four Corners County Water and Sewer District to connect both water and wastewater services; and

WHEREAS, the Property is contiguous to the District boundary; and

WHEREAS, at the February 16, 2021 duly noticed meeting of the Board of Directors, the Board considered the Petition to annex the Property and determined the Property is contiguous and determined that the systems has capacity to provide service to the new proposed one (1) residence to be located on the Property; and

WHEREAS, prior to the second reading of this Annexation Ordinance, C JAIMESON PROPERTIES LLC, will provide evidence of water rights to be transferred to the District which shall be used to serve the Property for 1 EDU (160 gpd total) and shall pay the water and wastewater fee per EDU to the District; and

WHEREAS, the Property will need to provide its own irrigation water.

NOW THEREFORE, be it ordained by the board of directors of the Four Corners County Water and Sewer District Board, by passage of this ordinance, the District does agree to annex the Property, described above, into the District after transfer of water rights & payment of fees water and sewer service for 1 EDUs (160 gpd total).

Landowners/petitioners acknowledge that should additional structures which utilized water and/or sewer on the Property seek service, the District makes no representation that the District will have sufficient water or sewer capacity to service future structures.

ADOPTED by the Board of Directors of the Four Corners County Water and Sewer District after first reading on February 16, 2021 with a vote of \_\_\_ in favor and \_\_\_ against and second reading on \_\_\_\_\_, 2021 with a vote of \_\_\_ in favor and \_\_\_ against. This Ordinance shall be in effect 30 days after the date of the second reading.

[signature to follow]

1<sup>st</sup> Read and approved:  
Dated: February 16, 2021

Four Corners County Water and  
Sewer District

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Secretary

2<sup>nd</sup> Read and approved:  
Dated: \_\_\_\_\_, 20\_\_

Four Corners County Water and  
Sewer District

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attested:

\_\_\_\_\_  
Secretary

RESOLUTION 2021-02

A Resolution of the Four Corner County Water and Sewer Eliminate a Category 6 Irrigation Only Rate Structure.

RECITALS

WHEREAS, the Four Corners County Water and Sewer District (“District”) is a county water and sewer district duly established in 2003;

WHEREAS. The District is considering the elimination of Category 6 rate structure and moving all Irrigation Only Customers to Category 1 effective April 20, 2021;

WHEREAS, notice of the consideration to eliminate Category 6 rate structure and moving all Irrigation Only Customers to Category 1 was mailed to all irrigation only rate payers on December 7, 2020;

WHEREAS, the basis for this change is to align costs to service provided, which includes the calculation for and augmentation of water use as well as eliminate cross subsidies from other members in the District;

WHEREAS, the District anticipates with this modification of rate structure the Irrigation Only Customers will be encouraged to conserve water;

WHEREAS, the District passed Resolution of Intention – Resolution 2021-01 on January 19, 2021 and then provided notice of the passage to all irrigation only rate payers on January 22, 2021 by U.S. mail, postage pre-paid.

NOW THEREFORE, by passage of this Resolution, with a vote of \_\_\_ in favor and \_\_\_ against, the District hereby eliminates the Category 6 Rate Structure and moving all current Irrigation Only Customers to Category 1, effective April 20, 2021.

Dated this \_\_\_ day of February 2021.

\_\_\_\_\_  
Cory Klumb, President

ATTESTED:

\_\_\_\_\_  
Joy Davis, Secretary



RESOLUTION 2021-03

A Resolution of the Four Corner County Water and Sewer Authorizing the GM to proceed with early Engineering/Design of SBR 3 & 4.

RECITALS

WHEREAS, the Four Corners County Water and Sewer District (“District”) is a county water and sewer district duly established in 2003;

WHEREAS. The District Board is authorizing the GM to proceed with early Engineering and Design of SBR 3 & 4, with a budget of 100K;

WHEREAS, Pending DEQ Approval of the increase in the discharge permit to 1,100,000 gallons per day of discharge;

NOW THEREFORE, The Board will grant GM Phil George authorization to move forward with early Engineering/Design of SBR 3 & 4.

Dated this \_\_ day of February 2021.

\_\_\_\_\_  
Cory Klumb, President

ATTESTED:

\_\_\_\_\_  
Joy Davis, Secretary



**Operation & Maintenance Report. February 16, 2021**

- 1. The WRF is almost complete. The outstanding items to complete are being addressed by the contractor, engineers and FCWSD staff.**
- 2. Construction of SBR Phase 2 is underway. Plumbing, airline piping, heating and electrical work has started.**
- 3. Extreme cold weather caused problems for the staff at the EGWWTP and some lift stations. Pump controls freezing in the ice, malfunction of sensors etc.**
- 4. Odor control covers for the EGWWTP digesters have been fabricated and will be installed weather permitting. Icing in digesters prevents installation at this time.**



**February 16, 2021**

**General Administration Actives and Issues:**

1. Meeting with the Bank
  2. Meeting with the Insurance Companies
  3. New Meter Reader- Here works great
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**Month End YTD Budget vs. Actual**

**January 2021**

**Shared Expenses**

	<u>January 2021</u>	<u>Budget</u>
<b>Income/Expense</b>		
<b>Expense</b>		
<b>500-Shared General Admin Expenses</b>		
<b>510- Board Members</b>	<b>1,117</b>	<b>7,000</b>
<b>520- Personnel Expenses</b>	<b>381,854</b>	<b>404,831</b>
<b>530- Office Expenses</b>	<b>38,324</b>	<b>28,000</b>
<b>540- Vehicle Expenses</b>	<b>14,661</b>	<b>30,331</b>
<b>550- Professional Services (Shared)</b>	<b>120,005</b>	<b>140,000</b>
<b>560- Other Expenses (Shared)</b>	<b>43,900</b>	<b>32,662</b>
<b>Total</b>	<b>599,861</b>	<b>642,824</b>



**Month End YTD Budget vs. Actual**

**January 2021**

**Water**

	<u>January 2021</u>	<u>Budget</u>
<b>Income/Expense</b>		
<b>Income</b>		
<b>400- Operating Revenues</b>		
<b>410- Water Revenues</b>	<b>1,037,537</b>	<b>912,919</b>
<b>Expense</b>		
<b>600- Water O&amp;M Expenses</b>		
<b>610- System Operating Exp (Water)</b>	<b>101,401</b>	<b>99,169</b>
<b>620- Repairs/ Maintenance Expenses</b>	<b>44,197</b>	<b>40,831</b>
<b>630- Professional Services (Water)</b>	<b>924</b>	<b>5,831</b>
<b>Total 600- Water O&amp;M Expenses</b>	<b>146,522</b>	<b>145,831</b>
<b>Half of Shared Expenses</b>	<b>255,009</b>	<b>321,412</b>
<b>Total Expenses</b>	<b>401,531</b>	<b>467,243</b>

\* Revenue Bond yearly payment \$268,560



**Month End YTD Budget vs. Actual**

**January 2021**

**Sewer**

	<u>January 2021</u>	<u>Budget</u>
<b>Income/Expense</b>		
<b>Income</b>		
<b>400- Operating Revenues</b>		
<b>420- Sewer Revenues</b>	<b>907,611</b>	<b>875,000</b>
<b>Expense</b>		
<b>700- Sewer O&amp;M Expenses</b>		
<b>710- System Operating Exp (Sewer)</b>	<b>137,957</b>	<b>189,581</b>
<b>720- Repairs/ Maintenance Expenses</b>	<b>23,096</b>	<b>55,419</b>
<b>730- Professional Services (Sewer)</b>	<b>0</b>	<b>2,919</b>
<b>Total 700- Sewer O&amp;M Expenses</b>	<b>161,053</b>	<b>247,919</b>
<b>Half of Shared Expenses</b>	<b>255,009</b>	<b>321,412</b>
<b>Total Expenses</b>	<b>416,062</b>	<b>569,331</b>

\* Revenue Bond yearly payment \$204,536



February 12, 2021

Subject: New Residential Development Irrigation Water Charges

Background: All new developments are required to provide their own irrigation water. Our current residential Category 1 is designed for District clients who have the right to use District water for irrigation.

Category 1 Rates:

Volume Used, gal	\$/1000 gallons
4001-20,000	\$3.50
20,001-36,000	\$4.50
36,001-52,000	\$5.50
> 52,000	\$9.00

Recommendation: Create a new Category for Residents who are not authorized to use District water for Irrigation. Monitor wintertime use to establish Resident use (wintertime averaging) then implement a charge of \$10/per thousand gallons from April to October above the winter time averages.

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